

# Weymouth & Portland National Sailing Academy (WPNSA)

## Regulations and Guidance for WPNSA Annual Members



For the safety and consideration of all members and visitors to the WPNSA we respectfully request that all users of the WPNSA comply with the following regulations. We would like to specifically draw your attention to the regulations in bold.

**All users of WPNSA facilities must comply with any reasonable request or instruction from WPNSA Management or Staff.** (Failure to do so will result in the temporary or permanent withdrawal of permission to use the site. No refunds in full or in part will be given of fee's already paid).

### ANNUAL MEMBERSHIP

Memberships & storage renewals are due on 1<sup>st</sup> April.

Joining Fee will apply for any membership renewals which are not completed before the end of April of the renewal year.

WPNSA will manage spaces in a way that promote participation in sailing.

Active Use – in order to promote sailing, vessels that are not actively used, will be asked to be removed.

Any boat that fails to meet 'active use' requirements may not be offered a space the subsequent year.

No member may bring a boat to WPNSA without registering its full particulars with the WPNSA office.

All Trailers and launching trolleys must be clearly marked and show current permit. Trailers not displaying a permit will be removed from site.

Trailers and trolleys must be kept under the associated boat at all times other than when sailing and must be kept in a serviceable condition so that the boat can be moved if required.

Launch only – entitling that boat to be launched from WPNSA, but not to be parked overnight.

Members bringing a non-registered boat to the club must obtain permission from the office and pay a temporary registration fee.

The WPNSA reserves the right to move or re-locate any boat to a different space within the dinghy park, provided the owner is notified of its new location.

The WPNSA and staff have the right to refuse membership and boat storage for any person who does not comply to the membership terms and conditions, has outstanding monies owed or has violated any of our current polices. No explanation is required from the WPNSA.

### SAFETY AND SECURITY

For your own interest and safety, the site is secured by electronic gates and barriers. Activation of electronic gates by 'non standard' means is strictly prohibited.

Please always ensure that all gates close behind you and do not give entry codes to other persons.

Valuable items should not be left unattended at any time and should not be stored on boats.

Personal items should not be left in the changing rooms. Any Kit left overnight will be removed to enable changing rooms to be cleaned.

Lockers are available for your use in the Changing Rooms corridor, using either a token (available from reception) or a £1 coin to gain usage.

All site users should consider their own behaviour and the impact that this can have on others.

***Climbing on the Olympic Rings is strictly prohibited.***

## LIABILITY

WPNSA will accept no responsibility for any loss or damage to any property, craft or vehicle whilst on the premises, howsoever caused. All boats and vehicles using the premises must have 'Third Party Liability Insurance' of at least £3,000,000, and evidence must be available on request.

## PONTOONS

Boats are not to be moored on pontoons overnight without obtaining a permission from WPNSA reception.

Boats must not be left unattended on the pontoons immediately adjacent to the deep-water slipway. This area is to be kept clear for boats that are being launched or recovered.

No skateboards, scooters, bicycles or roller blades are permitted on the pontoons.

Please do not moor across the emergency ladders provided at various points on the pontoon.

**We strongly recommend that all users wear buoyancy aids when on the pontoons and their use is mandatory for under 16s.**

## CONDITIONS OF STORAGE:

Priority boat park spaces will be given to renewing current storage memberships who have previously paid their memberships in a timely manner, have followed our terms and conditions of membership all year and have not violated our current policies.

The space allocated cannot be sublet or transferred to another member.

Boats must be secured in such a way as to minimise risk of movement in high winds.

All boats and trailers must have a valid WPNSA & Portland Harbour permit.

All boats in the dinghy park must be maintained in a seaworthy condition. Any boat that in the opinion of the club is not in a seaworthy condition shall not be eligible for allocation of a space in the dinghy park.

**Road trailers may only be stored in the dinghy park if they fit beneath the boat in the allocated space. No part of the road trailer should be wider than the space.**

**All boats must be in a moveable condition. If your boat is locked a spare key must be stored at the WPNSA reception.**

It is the members responsibility to keep the space allocated clean & tidy, clear of rubbish.

Boats / Trailers must only be stored in the space or area allocated.

For members with long term storage, we recommend that dinghy road trailers are removed from site.

All boats and trailers stored on site **MUST** display a current storage permit, whether annual or temporary. Any boat or trailer **NOT** showing a valid permit may be impounded.

All kit **MUST** be stored within the boat or trailer. Any kit left out may be impounded.

Where Members wish to store their boats on road trailers, we would advise that wheel locks are used, **and a spare key left at reception.**

Anybody who cancels their membership part way through the year may be entitled to a refund on storage.

Harbour dues are non-refundable.

Where the WPNSA is oversubscribed for dinghy storage, places will be allocated in accordance with the following criteria and in the following order.

1 - Classes who have their worlds in that financial year.

2 - Classes who have their nationals in that financial year.

Renewals the following year will not be automatic for these criteria.

## PARKING

For safety reasons, there is no vehicle access to the Dinghy Park or Windsurf Area without specific permission from WPNSA Reception. Additionally, there is no parking on the main WPNSA site, other than for pre-booked campervans and owners/contractors working on yachts stored in the Boat Yard.

The western Car Park is reserved for Windsurf/Board-Sports members that need easy access to their vehicles and kit. The Car Park adjacent to the WPNSA building should be used for short-term (ie 3 hrs or less) parking, with easements allowed for additional Windsurf/Board-Sports users and RNSA parking. All other parking for Members, Staff and Users of On-Site Partners is within the gravel Car Park, across the road.

Vehicles and trailers used to launch from the deep-water slipway must be moved to the car park, immediately after launching, to maintain access for others.

Please do not park on the red bricks either side of the deep-water slipway access road. Access must be kept clear allowing Portland Marina and Sunseeker boat lift plant access to their respective docks 24hrs a day.

## SLIPWAYS & LAUNCHING

The shallow slipways inside the dinghy park are only to be used by boats with launching trolleys.

Using a vehicle and tow bar to launch any boat, is prohibited from these slipways. Any boat requiring to be launched in this way should be taken to the deep-water slipway.

The deep-water slipway is only to be used by boats with road trailers (i.e. no launching trolleys). **Your attention is** drawn to the approach road to and area around this slipway. Access to this area is shared by other operators of large boat moving plant and equipment and persons under the age of 16 should always be accompanied by an adult.

Please restrict your access to the WPNSA side of the area at the top of the slipway. WPNSA & Portland Marina staff will direct you away from any area designated not for public access, unless accompanied by a member of Portland Marina staff.

**Access to the deep-water slip way is restricted outside of daylight hours, access outside of these times would need to be pre-arranged with the Portland Marina.**

Kitesurf launching is **NOT** permitted from WPNSA Site.

## ENVIRONMENTAL

Please remember that the shallow waters in the western and northern parts of the harbour are “out of bounds” during November to March each year. At all times, please avoid disturbing groups of birds on the water.

Further information is available at reception.

No litter or waste material (including food waste) should be thrown overboard. All rubbish should be brought ashore and disposed of appropriately.

Waste left on the site can be blown into the water presenting a hazard to marine life so please ensure that all rubbish is placed in an appropriate bin or recycling receptacle.

The refuelling of boats when afloat is **strictly prohibited** except at a recognised fuel berth or in an emergency. Removable fuel tanks should only be filled ashore in the bunded area. Boats with fixed fuel tanks should be fuelled at a recognised fuel berth or, depending on the type of vessel, taken to a fuel station ashore where appropriate to do so.

**It is prohibited to dispose of bulky items and hazardous waste (such as oils, fuels and antifoul) in our bins. It is the responsibility of the owner to remove these from site.**

Dogs are permitted on site but must be kept on a lead and any mess must be cleared away immediately.

## GENERAL SAFETY

WPNSA does not provide on water safety cover, other than for organised events. When going afloat you must ensure that you have adequate experience for the conditions, have sufficient safety equipment and are carrying a means of communication. The following contact details may be useful for you to carry:

WPNSA Reception	01305 866000
Portland Port	01305 824044 - VHF Ch 74
HM COAST GUARD	999 - VHF Ch 16

Please be aware that parts of this site are a working boat yard and ensure that you exercise caution when moving around the site.

Children under 16 **MUST BE** accompanied by an adult **at all times**.

Please remember that you are responsible for all children you bring onto the WPNSA site.

Skateboards or similar are not to be used anywhere on site.

We strongly recommend that an appropriate buoyancy aid or lifejacket is worn at all times when afloat or if your activity takes you near the water.

**Please be aware that slipways can be extremely slippery. Please ensure that you take care when using them, particularly at low water where lower levels of the slipway maybe exposed.**